

Groton Village Board of Trustees Meeting
ANNUAL ORGANIZATIONAL MEETING

Monday, April 6, 2026
6:45 pm

Present: Mayor Neville, Trustees, Rankin, Montreuil , Nancy Niswender- Clerk, Angela Conger -Deputy Treasurer, Trustee Holl arrived at 7:23pm, Trustee Conger excused.

Mayor Neville opened the meeting at 6:58 pm

Trustee Rankin made a motion to approve the March 16 & 24, 2026 Village Board of Trustees Meeting Minutes, seconded by Trustee Montreuil, carried.

The Village Board reviewed the list of 2026 Appointments of Committees & Commissioners, Chairpersons and other appointments made by Mayor Neville. (List attached) Trustee Rankin inquired about non board members being appointed as Commissioners, while he disagreed with it, he did approve the list.

Trustee Montreuil made a motion to approve the appointments made by Mayor Neville, seconded by Trustee Rankin, all in favor, carried.

Mayor Neville made the following appointments (board approval not required).

Deputy Mayor - Elizabeth Conger
Alt. Deputy Mayor - Michael Holl

Trustee Montreuil made a motion that the FIRST NATIONAL BANK OF GROTON & NYCLASS are designated the official depositories for the official year, seconded by Trustee Rankin, all in favor, carried.

Trustee Montreuil made a motion that the Cortland Standard be designated the official Village newspaper for the official year, seconded by Trustee Rankin, all in favor, carried.

Trustee Rankin made a motion that the third Monday of each month (except January & February which will be the third Tuesday) be designated as the official meeting night for the Board of Trustees, with meeting time of 6:30pm for audit and 7pm for regular session, seconded by Trustee Montreuil, all in favor, carried. The meeting nights will be scheduled as follows:

Monday, April 20, 2026	Monday, August 17, 2026	Monday, December 21, 2026
Monday, May 18, 2026	Monday, September 21, 2026	Tuesday, January 19, 2027 *
Monday, June 15, 2026	Monday, October 19, 2026	Tuesday, February 16, 2027 *
Monday, July 20, 2026	Monday, November 16, 2026	Monday, March 15, 2027

Disclosure of possible conflicts of interest:

None stated, Conflict of Interest forms handed out to Board for completion.

Discussion Items

- In recent days we have had discussion of continued problems with Old Chatham discharges to the sewer plant. Supervisor Shurtleff reviewed the history of the plant. Beginning in December of 2024 we initiated a Wastewater Discharge Permit with them to regulate the Effluent Flow. They have continued to go over the allowed amounts. A letter has been written as a next step to notify them of their non-compliance and the requirements we will require going forward.
- Sidewalks - Discussion on looking at different targeted areas and finding ways to cover sidewalk cost. Further research to be done. We will contact NYS DOT to see if there is a program for State Roads.
- Supervisor Shurtleff - Discussion on hiring a contractor to do some lawn mowing. The Board feels hiring a student to fill this position is the best path forward.

Action Items

- The annual review of accounting and investment policies was completed no changes have been made.
- The annual review of position statement on Diversity, Equity and Inclusion was completed, no changes have been made.
- Trustee Montreuil made a motion to approve the Mayor to sign the Community Development Loan agreement for Jenna Galeotti for \$40,000, seconded by Trustee Rankin, all in favor, carried.
- Trustee Rankin made a motion to approve the Hotel Liquor License Process - Christine Bennan - Hotel, seconded by Trustee Montreuil, all in favor, carried.
- Trustee Rankin made a motion to approve to raise the rate to Old Chatham Creamery to .50 per lb. for all monthly testing items over the limit in the wastewater discharge permit, seconded by Trustee Montreuil, all in favor, carried.
- Trustee Rankin made a motion to approve to accept the low bids by CCC & Halco for the new Police Building, seconded by Trustee Montreuil, all in favor, carried.

7:46pm Trustee Rankin made a motion to adjourn.

Respectfully submitted,

Nancy Niswender
Village Clerk-Treasurer/Administrator