

Groton Village Board of Trustees Meeting

Monday, November 17, 2025

Board Members

Mayor Neville
Trustee Conger
Trustee Morey
Trustee Walpole
Trustee Holl

Others in attendance:

Nancy Niswender - Clerk
Lt Troy Boice
Mike Perkins - Elec Supervisor
Chad Shurtleff - DPW Supervisor
Mike Albro - YAWS

7:00pm Mayor Neville welcomed everyone to the meeting.

Trustee Conger made a motion to approve the minutes of the October 20, 2025 Board Meeting, seconded by Trustee Holl, carried.

Audit of claims and approval thereof.

Trustee Holl made a motion to approve the claims presented for review and to adjust the budget as follows:

JO-7145-45	135.69
JO-1990-04	135.69

The claims paid are covered by the following list of audited vouchers:

Abstract # 6

GENERAL	232,597.66
WATER	17,976.67
SEWER	47,526.70
ELECTRIC	146,736.17
JOINT REC	13,634.76
CAPITAL	627.28

Seconded by Trustee Conger, all in favor, carried.

Monthly Department Reports:

Electric Department:

Supervisor Perkins report was submitted (attached to the minutes)

- At the Engineering workshop learned a lot about oil sampling.
- Started putting up holiday lights today.

Department of Public Works

Supervisor Shurtleff report submitted (attached to the minutes)

- Working with Cayden & Michael on CDL driving practice, skills and safety.
- Trustee Walpole asking if Main Street parking can be limited to 2 hr. parking to support the business. More research is needed, Lt Boice will look into.

Waste Water Treatment Plant

Mike Albro - Yaws Report was submitted and reviewed (attached to the minutes)

- WWTP Tour for staff & Board Wednesday at 11am
- Trustee Conger made a motion to approve the quotes and payments of the following:
BDP - Gear motor emergency repair - \$2,714.25
Koester VFD - Repair \$9,095.00

seconded by Trustee Walpole, all in favor, carried.

Police Department

Lt. Troy Boice Reported

- Extremely busy last 2 weeks.
- Would like to see about working with the Fire Department to get a generator for emergency support. He will also speak with the school.
- City of Cortland has a polygraph - Dan our PT police office is a polygrapher. The city will allow us to use theirs if we approve an MOU. Or we consider purchasing one. Tompkins County may be interested in going in on the cost of one. More to follow.

Joint Recreation

Trustee Conger reviewed the Joint Recreation report (attached to the minutes):

Groton Youth Commission

Trustee Conger reviewed the Youth Commission report (attached to the minutes):

- Tim Conger is requesting to be on the Board representing the Town
- Shana Snyder is considering being a Village representative and will be attending the December youth commission meeting.

Code Office

Ted Skibinski - Code Officer submitted his report attached to the minutes.

Action Items

- Trustee Conger made a motion to adopt a resolution to return unpaid taxes of \$38,899.64 with interest and penalties of \$3,183.99 for a total of \$42,083.63 to Tompkins County. Seconded by Trustee Walpole, all in favor, carried.
- Trustee Walpole made a motion to authorize the Mayor sign the Gadabout Contract for \$4,200, seconded by Trustee Holl, all in favor, carried.
- Mayor Neville and the Board members requested additional information on the training options for Angela and Ashlyn. Administrator Niswender replied that she would get the information and send it to the Board members.
- Trustee Walpole made a motion to approve travel for Nancy Niswender to attend the NYCOM Winter Legislative Meeting February 1-3, 2026 at the Albany Marriott which will be funded by the NYSSMFO, seconded by Trustee Holl, all in favor, carried.
- Mayor to appoint Kathleen McCracken - to 5 year term - Planning Board ending April 2030
- Mayor to appoint Rena Calwell as crossing guard at a rate of \$15.50
- Trustee Conger made a motion to approve the 2026 Town/Fire Contract for \$167,000 & 2026 Town/Ambulance Contract for \$188,000, seconded by Trustee Walpole, all in favor, carried.

8:01pm Trustee Walpole made a motion to move into executive session to discuss property and a specific employee, seconded by Trustee Conger, all in favor.

8:10pm Trustee Walpole made a motion to move out of executive session, seconded by Trustee Holl, all in favor, carried.

Mayor to appoint Troy Boice as Chief of Police, Part Time Provisional and to apply for the 211 waiver to bring his salary to the budgeted amount of \$48,500/yr.

8:11pm Trustee Conger made a motion to adjourn.

Respectfully submitted,

Nancy Niswender
Village Clerk-Treasurer/Administrator