

Groton Village Board of Trustees Meeting

Monday, June 15, 2026

Board Members

Mayor Neville
Trustee Holl
Trustee Montreuil
Trustee Rankin
Trustee Conger

Others in attendance:

Nancy Niswender - Clerk
Angela Conger-Deputy Treasurer
Mike Perkins - Elec Supervisor
Chad Shurtleff - DPW Suprv.
Ted Skibinski-Code Officer
Lt. Troy Boice

7:00pm Mayor Neville welcomed everyone to the meeting.

Trustee Conger made a motion to approve the minutes of the May 18, 2026 Board Meeting, seconded by Trustee Holl, carried.

Audit of claims and approval thereof.

Trustee Montreuil made a motion to approve the claims presented for review and to adjust the budget as follows:

A0-1640-04	1,348.81	
A0-1950-04	182.00	
A0-3410-04	139.46	
A0-7140-04	204.55	
A0-8010-04	154.77	
A0-1990-04		2,029.59
F0-8340-04	95.07	
F0-8330-04		95.07
J0-7145-46	25.00	
J0-2001-6		25.00

The claims paid are covered by the following list of audited vouchers:

	<u>Abstract #13</u>	<u>Abstract #1</u>
GENERAL	12,186.41	64,598.91
ELECTRIC	60,790.12	30,689.79
WATER	6,968.14	17,515.18
SEWER	44,861.48	2,579.68
JOINT REC	1,342.15	803.07
CAPITAL	168.00	20,000.00

Seconded by Trustee Holl, all in favor, carried.

Monthly Department Reports:

Electric Department:

Supervisor Perkins report was submitted (attached to the minutes)

- AMI meters in - Angela did great in office side of things, Electric guys did well. A few meters short and on order.
- Old Digger sent to MEUA for News & Views advertising.
- 5 shut offs last month.

Department of Public Works

Supervisor Shurtleff report submitted (attached to the minutes)

- Pool inspection tomorrow. Will need to look at purchasing a new pool pump & motor next year.
- A few small water main leaks to deal with. Lincoln Ave, some on South Main to be checked
- New Kubota tractor is in. We should sell the old one.
- Pall Trinity will be in next week to replace modules at water plant.
- Roof on pavilion is due to be replaced this year.
- Still planning to work with Butch Nagy
- A few items - could the Honor Society do some hydrant painting - yes. Is DPW going to clear some grass for planting on the south side of the fenced area by the school for the Ag department? Yes. Also checking on hoop house and what is it being used for.
- Jean Wanall - looking to put up a new building for the food pantry. Would like to set up a site on the Village property across from the school. We could lease the property to them for this purpose as it supports many in the community due to no grocery store. May need to shift Monday hours to make sure they don't interfere with school bus traffic. Some concerns with the amount of traffic. Will have to move from current location temporarily and may look into a mobile food pantry until they are able to get a building built. A plan must be submitted and go through the proper channels. We will contact the neighboring properties and the School for the public hearing.

Joint Recreation

Deputy Treasurer Conger reviewed the Joint Recreation report (attached to the minutes):

- Summer Band Program lowered to \$30 to encourage programming
- Volleyball court in progress, sand donated, working on border. Possibly should have a fence around it to keep animals out.

Groton Youth Commission

Trustee Montreuil Youth Commission report (attached to the minutes):

Code Office

Ted Skibinski - Code Officer submitted his report attached to the minutes.

- Still working on future sidewalk program. Either keep with homeowner responsibility, use CHIPS funding, find a way to add to tax or find a grant. Thoughts: continue as we are, and notify home owners for repairs and apply for grant. Revisit this again next year. Ted will create a letter and do a mailing in the next month.

Police Department

A full time officer may be transferring to Ocala FL - working on a canvassed list for a replacement.

Trustee Rankin - Discussion on code concerning offenders point system. Code Chapter 152. We should review and discuss next month.

Presentation/Discussion Items

- Electric Pole Dock discussion - Supervisor Perkins reviewed the process of loading or unloading poles with the new digger and the safety concerns of the location of the current pole dock and power line system. It is also in the location of the future trail system. It would be beneficial to move it across the road. Discussed with Supervisor Shurtleff and the Town about the location. Quotes on price attached \$2,925 & precast block - \$926 - total \$3,821. Mayor requested a final quote to be brought to the light board for approval.
- On street parking request 6/27/26 - Jane Chauncey - Would like to allow parking on Sykes St for elderly for an 80th Birthday Party from 2pm - 7pm. Discussion with DPW Supervisor Shurtleff and Police Department thought if it was a few cars on the west side of the road - north of her drive would be ok. Clerk Niswender called the neighboring property owner to inquire if he was agreeable and he agreed to allow them to park there. The Board is ok with it as long as the Police are aware.
- Vacant and Abandoned Properties - please see article from Frank Heine concerning this issue. He would like the Board to consider something similar for future action.
- Charter Communications Contract - Clerk Niswender just received today and will review. We will need to have a public hearing to approve. We will have Peter review and hold the public hearing at our meeting next month.

Action Items

- Mayor appointed Jesse Norton to the Zoning Board 3yr term ending 4/1/2029, and David DeMatteo as Zoning Board Alternate 1yr term ending 4/1/2027.
- Mayor Neville appointed summer staff positions as provided on listing. Discussion of future hiring practices for youth and communications with the school.
- Mayor Neville, Administrator Niswender, DPW Supervisor Shurtleff met with James Drew, an architect from Dryden to discuss the position of "clerk of the works". Mayor appointed James Drew as clerk overseeing the Police Station build - \$30/hr.
- Trustee Rankin made a motion to adopt a Resolution to declare the 2009 Kubota Utility Tractor as Surplus equipment and approved to sell, seconded by Trustee Conger, all in favor, carried.

8:15pm Trustee Conger left the meeting.

- Review and approval of YAWS 3 year contract. Trustee Rankin made a motion to approve the YAWS 3 year contract and to have the Mayor sign, seconded by Trustee Montreuil, all in favor, carried.
- Review and approval of Municipal Solutions 2026-27 contract. Trustee Montreuil made a motion to approve the Municipal Solutions contract and to have the Mayor sign, seconded by Trustee Rankin, all in favor, carried.
- Trustee Rankin made a motion to adopt a Resolution to add Angela Conger to the First National Bank Accounts as signer, seconded by Trustee Holl, all in favor, carried

8:28pm Trustee Rankin made a motion to move into executive session to discuss a legal issue, seconded by Trustee Montreuil, all in favor.

8:35pm Trustee Holl made a motion to move out of executive session, seconded by Mayor Neville, all in favor, carried.

No action taken

8:36pm Mayor Neville made motion to adjourn, seconded by Trustee Holl.

Respectfully submitted,

Nancy Niswender
Village Clerk-Treasurer/Administrator

June 2026 Lightboard report

All AMI meters that can be installed without replacing meter can are changed

Brush cleanup was also done by the end of May

Veteran's banners were put up.

The new digger is now in service and has been swapped over, the old digger is parked at the Quonset hut and is still insured and on the road

No potential buyers of the old digger, not sure why...

3 shut offs last month

Aaron completed week 2 of year 1

Michael is going to week 2 of year 2 tomorrow 6/9

Both trucks will be in olde home days parade

Will be replacing the Christmas tree pole, it is rotting

Village of Marathon has a pretty big job coming up in the future and we will be assisting them with it



Village of Groton

308 Main Street, PO Box 100 ♦ Groton, NY 13073

Phone: 607-898-3966 ♦ Fax No. 607-898-4177

TDD: New York State Relay 1-800-662-1220

e-mail: customerservice@grotonny.gov

Mayor.....	Christopher J. Neville
Trustees.....	Elizabeth T. Conger
	Michael G. Holl
	Andrew Montreuil
	Charles Rankin
Clerk-Treasurer/Administrator	Nancy Niswender
Dept. of Public Works Supv.	Chad M. Shurtleff
Electric Utility Supv.	Michael Perkins
Police OIC.....	Lt. Troy Boice
Code Enforcement Officer	Ted Skibinski
Director of Recreation.....	Becky Koenig

Department of Public Works

May 18 – June 15, 2026

Completed Work/Projects:

- Drain, clean and prepare pool for the summer
- Mowing and trimming
- Clean and inspect mixers at the sewer plant
- Grade and topsoil areas around the park
- Install a 2" water service at the Village Garage
- Parking lot grading and clean up for paving
- Haul in gravel for stockpile 250 tons
- Everyone is using the last of their vacation time

Schedule of Work:

- Prep for street paving
- Several patch areas for potholes
- Trees to take down 1 on Elm St and 1 on Pasadena
- Replace meters

Village of Groton

Fuel Usage Report in Gallons

Dates: 6/15/2026

	Unleaded	Diesel
DPW	140	224
Electric	113	0
Fire	232	36
Police	232	

Board Meeting – June 2026

Ted Skibinski, Code Enforcement Officer

Reporting and Accomplishments:

1. Building Permits opened in June – 8
2. Building Permits closed in June – 4
3. Active Building Permits – 26
4. Code Violation letters sent in June – 1
5. Court appearance ticket in June – 3
 - a. 118 Main St. - Caspers Kitchen
 - b. 112 Morton Ave. Bert Scott
 - c. 122 Williams and 135 Church St. – Wayne and Jolene Eldred
6. Life safety inspections were completed in June - 0

Groton Joint Recreation Committee
June 2, 2026

Scott Weeks called the meeting to order at: 5:36pm

Present were:

Rec Director Becky Koenig
Scott Weeks
Jennifer Foote-Dean

Angela Conger

Crystal Young 5:40pm

Absent

Leon Brockway

Elizabeth Conger

The minutes were reviewed from the May 5th meeting.

Motion made to approve the minutes by: Jennifer Foote-Dean

2nd by: Crystal Young
carried.

Discussion/Action Items

Using NY Class interest and/ donations to offer help to families afford programs. Recreation

- Director Becky will email out thoughts and the updates and verbage for the website and can discuss via email and make a decision at a meeting when everyone is at a meeting. No inquiries for help have been made yet.

Recreation Director Report

See Director Becky Koenig's Report attached

Updates on report

Open Discussion:

None

Motion to adjourn: 6:00pm

made by: Jennifer Foote-Dean

2nd by: Crystal Young

Next meeting: July 7th

Submitted by:

Angela Conger

Village of Groton

Deputy Treasurer



Groton Joint Recreation Committee
Becky Koenig- Director Report
June 2026

Programming

- Youth Programming-Both programs ended
 - T-Ball
 - Youth Track-This week was supposed to be last week, but they couldn't finish because the High School track is being worked on.
- Adult Programming
 - Yoga- running Tues/Thurs 10-11am in community room.
 - Volleyball-Done for the season
 - New! Adult Basketball -Open Rec at the park
 - Tuesday Nights 6:30-8pm
 - June 30th-Aug 18th
 - Adult Kickball-At the park
 - Thursday Nights 6:30-8pm
 - July 2nd-Aug 20th

Other Items

- Trail Tune-Up
 - 15 volunteers attended-not enough tools but great helpers. Focused on Sovocool Trail and behind the school as the Town and Village guys can't get their equipment onto those trails. Jennifer Dean suggested asking Baker-Miller or Agways to donate tools for future maintenance.
 - Cleared trees, weed wacked trail edges, fixed trail markers, picked up garbage
- July 4th Fireworks- Friday July 3rd. Groton Elementary School
 - Fireworks at dark. Food and vendors selling starting at 6pm
 - 2 Food Truck -Deli Guys and Dugans
 - Jr/Sr PTO selling concessions
 - DJ Becky has created a playlist 😊
 - Youth Rec Softball will be hosting a dunk tank as a fundraiser-U14-U17 Travel League are coordinating as a fundraiser, Rec Director Becky will be in the tank at some point, will coordinate with Fire Department to see if they will fill it.
- Groton Olde Home Days
 - Carnival Dates are confirmed
 - Advertising has started
 - FB/Website-Flyers and ads are being uploaded as they are being made.
 - Updated Map (new format)
 - Donations
- Summer Programming
 - Registration is open and booklets are available. 22 programs being offered not including swim lessons. Revenue is higher but feels like numbers are lower, may need to lower price of Band program, it seems to be a barrier.
 - Will keep advertising each week. Program registration closes the week prior to its start.
- Outdoor Volleyball Court at Memorial Park- Bryce has raised \$2,445.
 - Will be ordering a net soon. May have a donation for the sand and court border.
- LG jobs posted and interviews are scheduled.
 - 11 confirmed retuning guards this year.
 - 5 more interviews this week.
 - Full Staff Meeting June 11th
 - First In-Service June 19th
 - Pool Inspection-June 16th
 - Target Opening-June 20th

Program Manager
Keith Davenport

Cornell Cooperative Extension Coordinator
Shelley Lester
Athena Steinkraus, Asst. Coordinator

Tompkins County Youth Services
Kate Shanks-Booth
Rick Alvord

Youth Representative
Lauren Gallinger, Diella Nino
Joslyn Staton

Groton Youth Commission

308 Main St, Groton, NY 13073

Chair
Glenn E. Morey

Vice Chair
Elizabeth T. Conger

Board Members
Crystal Young
Brian Klumpp
Josh Dwyer
Kristin Prugh
Tim Conger

Meeting Minutes June 3rd, 2026

The June 3rd, 2026, meeting of the Groton Youth Commission was called to order by Chair Glenn Morey at 7:00pm. Members present were Kristin Prugh, Tim Conger, Brian Klump, Josh Dwyer, Drew Montreuil, Keith Davenport, Shelley Lester and Rick Alvord

Secretary's Minutes:

- **May 2026 minutes approved 6-0**

GYS Program Report: Keith Davenport:

- Shared highlights of May program report
- Shared recent training at Tanglewood nature center for future programming
- Discussion on upcoming 2026 camp activities including weekly draft schedule
- Glenn asked about upcoming STEM activities. Keith mentioned Biology, where youth will dissect faux animals and use microscopes.

Report: Shelley Lester

- Shared late camp application for scholarship.
Motion: Glenn
2nd: Brian
Members voted to approve 6-0
- Discussed overall camp registration numbers and lower enrollment thus far compared to previous years
~31 currently

New/Old Business:

- **Kristin Prugh nominated to Chair**
Motion: Brian
2nd: Glenn
Approved 6-0
- **Josh Dwyer was nominated as Vice Chair**
Motion: Glenn
2nd: Kristin
Approved 6-0
- Celebration to recognize Glenn Morey's decades of service to the Youth Commission.

Meeting adjourned at 8:00 PM

Next meeting is August 5th, 2026 @ 7:00PM
Submitted by Rick Alvord

**VILLAGE OF GROTON
BOARD OF TRUSTEES**

DECLARING THE 2009 KUBOTA UTILITY TRACTOR AS SURPLUS PROPERTY

WHEREAS, the Village of Groton is the legal owner of a 2009 Kubota Utility Tractor, currently assigned to the Streets Department; and

WHEREAS, the aforementioned Kubota Utility Tractor is no longer needed for municipal purposes and has been deemed excess to the needs of the Village; and

WHEREAS, the Board of Trustees has reviewed the condition and utility of the tractor and determined that it is in the best interest of the Village to dispose of said equipment;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Groton hereby declares the 2009 Kubota Utility Tractor as surplus property; and

BE IT FURTHER RESOLVED, that the Village Clerk, Supervisor of Public Works, or other designated official is authorized to dispose of the tractor by sale, auction, trade-in, or other lawful means, and to take any and all necessary actions to complete said disposition in accordance with Village policies and applicable laws.

**VILLAGE OF GROTON
BOARD OF TRUSTEES**

June 15, 2026

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF GROTON
AUTHORIZING ANGELA CONGER AS AN AUTHORIZED SIGNER ON VILLAGE
ACCOUNTS HELD AT FIRST NATIONAL BANK OF GROTON

WHEREAS, the Village of Groton maintains various deposit and financial accounts with First National Bank of Groton; and

WHEREAS, the Board of Trustees finds it necessary and appropriate to designate authorized individuals to conduct banking transactions on behalf of the Village; and

WHEREAS, the Board desires to add Angela Conger as an authorized signer on Village accounts maintained at First National Bank of Groton;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Groton as follows:

1. Angela Conger is hereby authorized and designated as an authorized signer on all Village of Groton accounts maintained at First National Bank of Groton, subject to all applicable Village policies, banking requirements, and internal financial controls.
2. The officers of the Village are authorized and directed to execute any documents required by First National Bank of Groton to implement this Resolution.
3. This authorization shall remain in effect until modified or rescinded by further action of the Board of Trustees.
4. The Village Clerk is directed to provide a certified copy of this Resolution to the First National Bank of Groton and to maintain a copy in the official records of the Village.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

Motion to adopt above resolution made by Trustee Rankin, seconded by Trustee Holl, all in favor, carried.