

Groton Village Board of Trustees Special Meeting

Tuesday, June 30, 2026

Board Members

Mayor Neville
Trustee Holl
Trustee Montreuil
Trustee Rankin
Trustee Conger

Others in attendance:

Nancy Niswender - Clerk
Angela Conger-Deputy Treasurer
Ashlyn McCarty-Deputy Clerk

10:19am Mayor Neville welcomed everyone to the meeting.

Presentation & Discussion Items

- Review of the Request for Proposals that were submitted for the NY Forward Small Project Fund Administration.
- Municipal Solution reviewed the possibility of preparing the application for the WIIA Grant. The documentation was reviewed.
- Food Pantry Building Discussion- Communication is key. If building is built and emptied the building will either need to divert back to the Village or the building is dismantled and brought back to original state. Have our attorney draw up a contract to be reviewed.
- Volunteer Fire Fighter Application for B. VanHousen- Hooks, reviewed and approved by Board.
- Marie Busby -Asked questions concerning the sidewalk by post office coming up the hill. While the Village tries to maintain it, it is not Village property and is the right of way on a State Road. Supervisor Shurtleff will look into getting it cleared off. Administrator Niswender will look into Tompkins County Beautification Grants to see if we can remove the brush and make it a nice entrance for the Village.
- Trustee Rankin mentioned that he believes Chapter 152 of Code paragraph #13 of the Law + Freestyle sports section should be removed. We will send the Law to the board for review.

Action Items

- Trustee Conger made a motion to accept the RFP for Administrative Services of the NY Forward Small Project Fund from CMD Group seconded by Trustee Holl, all in favor, carried.
- Trustee Holl made a motion to adopt a resolution for Municipal Solutions to prepare applications for the WIIA Grant, seconded by Trustee Rankin, all in favor, carried.
- Trustee Conger made a motion to move ahead with the Food Pantry with stipulation of contract and site approvals, seconded by Trustee Montreuil, all in favor, carried.
- Mayor Neville appointed Devyn Blaszczyk as lifeguard at \$17/hr.

11:01pm Trustee Conger made a motion to adjourn.

Respectfully submitted,

Nancy Niswender
Village Clerk-Treasurer/Administrator

**RESOLUTION WITH REFERENCE TO THE PROPOSED
VILLAGE OF GROTON, TOMPKINS COUNTY, NEW YORK
TRUNK SEWER AND WWTP IMPROVEMENTS PROJECTS**

WHEREAS, the Village of Groton Village Board supports the submission of a New York State Water Infrastructure Improvement Act (WIIA) grant on behalf of the Village for the Trunk Sewer and WWTP system improvements project, hereinafter referred to as the “Project”; and

WHEREAS, affordability for Village residents and property owners is a significant concern in advancement of the proposed project: and

WHEREAS, an Engineering Report entitled “Trunk Sewer Investigation and WWTP Headworks Study” recommends implementing the Project to help improve wastewater quality and protect public health; and

NOW, THEREFORE, be it RESOLVED as follows:

1. The Village Board authorizes Municipal Solutions, Inc. to prepare applications for WIIA Grant funds from the NYS Environmental Facilities Corporation (EFC).
2. The Village Board authorizes Chris Neville in his role as Village Mayor, to execute the application and any necessary supporting documents required to apply for the WIIA grant funds from the NYS Environmental Facilities Corporation (EFC).
3. This resolution shall take effect immediately.

Dated: 06/30/2026

Introduced by: Trustee Michael Holl

Seconded by: Trustee Charles Rankin

Voting Aye: 5

Voting Nay: 0

CERTIFICATE OF RECORDING OFFICER

The attached Resolution is a true and correct copy of a resolution authorizing the execution of an application by Mayor Chris Neville for WIIA grant funds, as regularly adopted at a legally convened meeting of the Board of Trustees of the Village of Groton held on 06/30/2026; and further that such Resolution has been fully recorded in the Book of Minutes of the Village of Groton Board of Trustees in my office.

In witness whereof, I have here unto set my hand at this 1st day of July, 2026.

Nancy Niswender

(signature)

**Nancy Niswender
Village Clerk/Treasurer**